



**GOVERNMENT OF MIZORAM  
OFFICE OF THE COMMISSIONER FOR PERSONS WITH DISABILITIES  
MIZORAM : AIZAWL**

No. B. 13011/2/2014-Commr/PwD/210

Dated Aizawl, the 4<sup>th</sup> February, 2016

**ABBREVIATED QUOTATION NOTICE**

Scaled Quotations are invited on behalf of the Governor of Mizoram from bonafied manufacturer or their authorized Dealers / Agents for supply of 'Office furniture' as listed in the Annexure enclosed which will be received by the Commissioner for Persons with Disabilities, Govt. of Mizoram, Aizawl upto **1:00 PM on 16<sup>th</sup> February, 2016 and will be opened at 2:30 PM on the same day.**

Details can be had from the Office of the Commissioner for Persons with Disabilities, H. No. MC - 3A, Chaltlang Venglai, Aizawl, Mizoram on all working days during office working hours.

**( LALTHANGPUIA SAILO )**  
Commissioner  
Persons with Disabilities  
Govt. of Mizoram

Memo No. B. 13011/2/2014-Commr/PwD/210(A) :: Dated Aizawl, the 4<sup>th</sup> February, 2016

Copy to :

1. Secretary to the Government of Mizoram, Social Welfare Department for information.
2. Director, I&PR, Aizawl with 6 spare copies for favour of publication of the Notice in two leading local newspapers for two consecutive issues in abbreviated form, preferably Vanglaini Daily newspaper and Aizawl Post Daily.
3. Notice Board.

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Dated Aizawl, the 4<sup>th</sup> February, 2016

**SHORT QUOTATION NOTICE**

Scaled Quotations are invited on behalf of the Governor of Mizoram from bonafied manufacturer or their authorized Dealers / Agents for supply of ‘Office furniture’ as listed in the Annexure enclosed which will be received by the Commissioner for Persons with Disabilities, Govt. of Mizoram, Aizawl **upto 1:00 PM on 16<sup>th</sup> February, 2016 and will be opened at 2:30 PM on the same day.**

Details can be had from the Office of the Commissioner for Persons with Disabilities, H. No. MC - 3A, Chaltlang Venglai, Aizawl, Mizoram on all working days during office working hours.

**TERMS AND CONDITIONS**

1. The quotation should be superscripted on the cover as “Supply of Office Furniture” under implementation of Persons with Disabilities Act (SIPDA) with Quotation Notice No. & Date.
2. Rates for each item should be quoted both in figures and in words. All corrections must be initialled with date. An error/overwriting in quoting rates and other compulsory documents will be treated as invalid.
3. Scheduled Tribe Quotationers should submit up-to-date House Tax Payee Certificate and Non-Tribal Quotationers should submit a non-refundable Court Fee Stamp worth ₹ 200/- Both the Scheduled Tribe and Non-Tribal Quotationers should submit attested Photostat copy of Professional Tax Clearance Certificate and VAT Clearance Certificate issued by the Commissioner of Taxes or Officer authorized by him in form 36 or in form 38 of the Mizoram Value Added Tax Rule, 2005 duly attested. Quotationer should also indicate his/her VAT Registration number TIN in the Quotation Paper. Quotationers who have not cleared Tax up-to-date will be rejected. Proof of exemption, if any, should be enclosed with the tender. Original copy of the said certificates mentioned above should be produced at the time of opening tenders if demanded by the authority.
4. Authorized dealers/Agents submitting Quotations should attach authenticated Photostat copy of Dealership/Agency Certificate from the concerned firms. The certificates, which are not valid for the current year, will be rejected. The sole representative indicating the name/firm and address of the manufacturer and Original copy of the certificates mentioned above should be produced at the time of opening of Quotation if demanded by the authority.
5. Scheduled Tribe Quotationer and Non-Scheduled Tribe Quotationers should deposit a sum of ₹ 5,000/- (five thousand) only as Earnest Money in the form of Deposit at Call duly pledged to the Commissioner for Persons with Disabilities, Govt. of Mizoram. The Earnest Money shall be refunded in the case of unsuccessful Quotation and shall be retained for the successful Quotation till the deed of agreement is signed and Security Deposit is made as per requirement at Clause No. 13 of the NIT. In case of withdrawal of Quotation (i.e after opening of Quotation) or withdrawl after the selected firm and the Qouted rate were duly recommended/approved by the DPAB, the Earnest Money so deposited shall be forfeited.

6. No advance payment will be made in any case.
7. Catalogue should be submitted for each of the items.
8. The successful quotationers should supply the office furniture exactly of the same make, type, quality, etc. of the samples submitted.
9. The successful quotationer should be in a position to supply all furniture within 2 (two) months from the date of placing the indent/supply orders.
10. Payment will be made only after the successful completion of supply by the successful quotationers.
11. The undersigned reserves the right to accept or reject any or all Quotations and is not bound to accept the lowest or any workable rates in view of the prevailing local market rates without assigning any reason thereof.
12. Revising of rates during the period of validity of rates either from Government or Firms will not be entertained in any case.
13. The successful tenderers shall have to furnish Security Deposit duly pledged to the Commissioner for Persons with Disabilities in the form of Deposit at Call and National Savings Certificates as follows :-
  - a) In case of tribal to the extend of 2% of the total value of supply.
  - b) In case of Non-Tribal to the extend of 4% of the total value of the supply.
14. In case of dispute arising out of the operation of the Quotation, the decision of Government of Mizoram shall be final.
15. In case of holiday on the specified date of opening the quotation, the next working day shall be automatically considered as opening date. However, last date and time fixed for receiving the quotations will remain unchanged.

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**ANNEXURE TO SHORT QUOTATION NOTICE**  
**No. B. 13011/2/2014-Commr/PwD/ 210 dt. 04.03.2016**

<b>Sl no</b>	<b>Name of Item</b>	<b>Quantity</b>	<b>Specification</b>
1	Computer Table	9	Damro KCT 015
2	Office Table	4	Godrej T9
3	Seating Chairs	4	Damro OCT 023
4	Executive Chair OCT 22	2	Damro OCT 22
5	Executive Desk	1	Ascent Godrej
6	Executive Desk	1	May fair Godrej
7	Visitor Chairs	12	Damro OCV012
8	Book case	1	Onoma 4DR/BC
9	Steel Almirah	4	Onoma Econo M3
10	Steel Almirah	3	Onoma Econo M5
11	Sofa set	1	(Executive) Damro Patron
12	Centre table	1	Damro Baywood
13	LED TV	2	Samsung 32 Joy Plus
14	Pendrive 8 GB	4	Transcend
15	Calculator	5	Citizen (12 Digits)