



# The Mizoram Gazette

## EXTRA ORDINARY

### *Published by Authority*

Regn. No. NE-313(MZ)2006-2008

Rs. 2/- per issue

VOL - XXXVII Aizawl, Monday 4.8.2008 Sravana 13, S.E. 1930, Issue No. 280

#### NOTIFICATION

**No. A. 12018/1/94 - P&AR(GSW), the 31st July, 2008.** In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him to do so in this behalf, the Governor of Mizoram is pleased to amend the Mizoram Secretariat Service Rules, 2007 (hereinafter called the Principal Rules) which was notified under No.A.12018/1/94-P&AR(GSW) dated the 21st August, 2007 and published in the Mizoram Gazette Extra Ordinary Issue. No.218 dt.27.08.2007, namely:

1. *Short title and commencement*
  - (1) These Rules may be called the Mizoram Secretariat Service (Amendment) Rules, 2008.
  - (2) They shall come into force with effect from the date of publication in the official Gazette of Mizoram.

2. *Amendment of Rule 4* In the Principal Rules, for rule 4 the following rule shall be substituted, namely:-

**Composition :**

There shall be 6(six) grades in the Mizoram Secretariat Service, namely :-

<u>Sl. No.</u>	<u>Grade</u>	<u>Post</u>
1	Supertime scale Grade	Secretary to the Government
2	Grade – I	Additional Secretary
3	Grade – II	Joint Secretary
4	Grade – III	Deputy Secretary and its equivalent posts.
5	Grade – IV	Under Secretary and its equivalent posts
6	Grade – V	Superintendent and its equivalent posts.

3. *Amendment of Rule 5*

In the Principal Rules, for rule 5 the following rule shall be substituted, namely:

**Combined Gradation list of the 6(six) Grades :**

There shall be a combined gradation list as on 1st April of each year in respect of the Officers in each grade.

4. *Amendment of Rule 10*

In the Principal Rules, for rule 10, the following rule shall be substituted, namely :

**PROMOTION**

(1) **Supertime Scale Grade :**

Vacancies in this grade shall be filled-up by promotion from amongst the members of the service in Grade -I who have completed 25 years of regular service from the date of entry into Grade - V of the service. The method of promotion to this grade shall be by Selection.

(2) **Grade – I :**

Vacancies in this grade shall be filled up by promotion from amongst the members in the service in grade - II who have rendered at least 5 (five) years of regular service in that grade failing which officers on regular service in grade - II at least for a period of 1 (one) year but have completed 20(twenty) years of service calculated from the date of entry into Grade-V of the service. The method of promotion to this grade shall be by Selection.

(3) **Grade-II :**

Vacancies in this grade shall be filled up by promotion from amongst the members in Grade - III who have rendered not less than five years of regular service in that grade failing which officers in the Grade - III with not less than two years of regular service in that grade but have completed fifteen years of service calculated from the date of entry into Grade - V of the service. The method of promotion to this grade shall be by Selection.

(4) **Grade – III :**

Vacancies in this grade shall be filled up by promotion from amongst the members in Grade - IV who have rendered not less than 5 (five) years of regular service in that grade failing which officers in the grade -IV with not less than 2(two) years of regular service in that grade but have completed 10(ten) years of regular service calculated from the date of entry into Grade - V of the service. The method of promotion to this grade shall be by Selection.

- (5) **Grade – IV :** Vacancies in this grade shall be filled up by promotion from amongst the members in Grade - V who have rendered not less than 5(five) years of regular service in that grade. The method of promotion to this grade shall be by Selection.
- (6) **Grade – V :** 50% of the total cadre strength in this Grade shall be filled up by promotion from amongst the members of the Ministerial Service in the grade of Assistant with not less than 5 (five) years regular service in the grade who are included in the panel for promotion to the grade by selection method. The remaining 50% shall be filled up from members of the Ministerial Service in the grade of Assistant with not less than 5 (five) years of regular service in the grade through Limited Departmental Examination.

5. *Amendment of Rule 15*

In the Principal Rules, for rule 15, the following rule shall be substituted, namely :-

**Scale of Pay**

The scales of pay attached to the various grades of the Service shall be as follows:

(1)	Supertime scale Grade	Rs. 16,400-450-20,900/-plus Rs.1,000/-Spl.Pay
(2)	Grade - I	Rs. 16,400-450-20,900/-
(3)	Grade - II	Rs. 14,300-400-18,300/-plus Rs. 750/- Spl.Pay
(4)	Grade - III	Rs. 14,300-400-18,300/-
(5)	Grade - IV	Rs. 12,000-275-16,500/-
(6)	Grade – V	Rs. 8,000-275-13,500/-

6. *Substitution of the Schedule*

In the Principal Rules, for the Schedules, the following Schedules shall be substituted namely :

**SCHEDULE -I  
(See Rule 2)**

**DESIGNATION OF POSTS INCLUDED AS DUTY POSTS**

1. Secretary to the Government
2. Additional Secretary
3. Joint Secretary
4. Deputy Secretary
5. Senior Analyst-cum-Deputy Secretary
6. Under Secretary
7. Analyst
8. Deputy Director (Administration)
9. Superintendent
10. Junior Analyst
11. Assistant Director (ATI)



**SCHEDULE - II**

(See Rule 6)

**AUTHORISED PERMANENT STRENGTH OF THE MIZORAM SECRETARIAT SERVICE****SUPERTIME SCALE GRADE :**

1. Secretary to the Government	- 1
<b>Total</b>	<b>- 1 post</b>

**GRADE - I:**

1. Additional Secretary	- 2
<b>Total</b>	<b>- 2 posts</b>

**GRADE - II**

1. Joint Secretary	- 5
<b>Total</b>	<b>- 5 posts</b>

**GRADE - III**

1. Deputy Secretary	- 11
2. Senior Analyst-cum-Dy. Secretary	- 1
<b>Total</b>	<b>- 12 posts</b>

**GRADE - IV**

1. Under Secretary	- 27
2. Analyst	- 2
3. Deputy Director(Admn)	- 20
<b>Total</b>	<b>- 49 posts</b>

**GRADE - V**

1. Superintendent	- 116
2. Junior Analyst	- 6
3. Asstt. Director (ATI)	- 3
<b>Total</b>	<b>- 125 posts</b>
<b>GRAND TOTAL</b>	<b>- 194 Posts</b>

**SCHEDULE - III**

(See Rule 8)

**NAME OF DEPARTMENTS/OFFICES TO WHICH THE MIZORAM SECRETARIAT SERVICE RULES, 2007 SHALL APPLY.**

<b>Sl. No.</b>	<b>Name of Department</b>
1.	Governor's Secretariat.
2.	All Departments in Civil Secretariat.
3.	Directorate of Accounts and Treasuries.
4.	Administrative Training Institute.
5.	Directorate of Agriculture.
6.	Directorate of Animal Husbandry & Veterinary.
7.	Directorate of Art & Culture.
8.	Office of the Civil Aviation.
9.	Office of the Registrar(Co-op)
10.	Office of the Deputy Chief Election Officer.
11.	Directorate of Economics & Statistics.

12. Directorate of School Education.
13. Directorate of Higher & Technical Education.
14. State Council of Educational Research & Training.
15. District Institute of Education & Training.
16. Excise & Narcotics Department.
17. Office of the Principal Chief Conservator of Forest.
18. Directorate of Fisheries.
19. Directorate of Food Civil Supplies and Consumer Affairs.
20. Directorate of Health Services.
21. Directorate of Horticulture.
22. Office of the Commandant General, Home Guards.
23. Directorate of Industries and its subordinate offices.
24. Directorate of Relief & Rehabilitation.
25. Directorate of Labour & Employment.
26. Directorate of Land Revenue & Settlement.
27. Directorate of Local Administration Department.
28. Office of the Engineer-in- Chief, P. W.D.
29. Office of the Chief Engineer, P. W.D.(Building)
30. Office of the Chief Engineer, P.W.D.(Highway)
31. Office of the Chief Engineer, P.W.D.(Roads)
32. Office of the Chief Engineer, Power & Electricity.
33. Office of the Chief Engineer, Public Health Engineering.
34. Office of the Controller, Printing & Stationery.
35. Office of the Inspector General of Prison.
36. Directorate of Rural Development.
37. Directorate of Sericulture.
38. Directorate of Social Welfare.
39. Directorate of Soil & Water Conservation.
40. Directorate of Sports & Youth Services.
41. Directorate of Small Saving & State Lottery.
42. Taxation Department
43. Directorate of Transport.
44. Directorate of Trade & Commerce.
45. Directorate of Tourism.
46. Directorate of Urban Development & Poverty Alleviation.
47. Directorate of Hospital & Medical Education.
48. Disaster Management & Rehabilitation Department.
49. Minor Irrigation Department.

By orders etc.

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